

# MICHAEL OLIVIER BRUNACHE

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## EDUCATION

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**New York University, College of Arts and Science**, New York, NY  
Bachelor of Arts, Politics major, and History minor

September 2017 - May 2021

## EXPERIENCE

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- **CEO/Host, Factional Media**, New York, NY July 2020 - Present
  - Co-host of two podcasts: Off the Screen, The Intersect produced over 60+ episodes with over 1,000 listens
  - Research for both podcasts with various topics including, technology, business, politics, and basketball
  - Manages group of people remotely
  - Manages social media for both shows
  - Developed and maintain websites for both shows
- **Office Clerk Temp, Hinshaw & Culbertson LLP**, New York, NY October 2021-December 2021
  - Maintained and established a new database with over 500 cases on Microsoft SharePoint
  - Tracked 300 cases on NYSCEF, and E-track
  - Maintained calendars
- **NYU Stern Help Desk IT, New York University**, New York, NY September 2019 –September 2021
  - Facilitated help desk support and resolve issues for end-user
  - Conducted day-to-day support and troubleshooting of IT-related issues
  - Set-upped classrooms and recording systems for classes
- **Interim Vice-President, Association for African Development**, New York, NY February 2021 - May 2021
  - Researched a variety of topics
  - Assisted in organizing events
- **Marketing Associate Intern, United Systems**, Boston, MA July 2019 - August 2019
  - Learned marketing techniques and how to craft effective marketing campaigns
- **Intern, Magik 9**, Port-au-Prince July 2018 - August 2018
  - Helped with data transferring and uploading content
  - Formatted multiple hard drives
- **Social media intern, Consulat General d’Haiti à Boston**, Boston, MA July 2017 - August 2017
  - Managed various social media pages of the Consulate
- **MUN Under-Secretary-General, Chair; ISBMUN**, Cambridge, MA September 2014 - June 2017
  - Founded high school MUN conference with 200 participants
  - Organized events and fundraising
  - Coordinated with multiple teams of people
  - Researched and wrote numerous background guides
  - Taught and mentored younger students
- **Summer intern, Primature République D’Haïti**, Port-au-Prince, Haïti July 2016 - August 2016
  - Translated documents from English to French
  - Helped set-up WIFI for advisors to the prime minister

## SKILLS

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Microsoft (Word, Excel, Outlook, PowerPoint, SharePoint)- Haitian Creole Conversational/ translation - Research- Fluent French- teamwork skills- Teaching - English to French- Social Media – Technical Support-Public Speaking- Coding (HTML, CSS, JavaScript, C++, Java, Python)- Windows- macOS- Marketing- Communication- Data Entry- Calendaring